



REGISTRATION

It is not necessary to be a member of the Davis Art Center to take classes, but we do appreciate the support your membership provides. A membership form is included on the back of this catalog for your convenience. "Memb" is our member price; "NM" is nonmember. DAC instructors are independent contractors and determine their own fees, class size, content and style of instruction.

Davis Art Center hours are Monday-Thursday, 10 AM-8:30 PM, Friday 10 AM-5 PM. (530) 756-4100 / phone (530) 756-3041 fax / e-mail: davisart@dcn.org / website: www.davisartcenter.com

REGISTRATION

PLEASE READ ALL INFORMATION BEFORE SUBMITTING YOUR FORM. During the initial enrollment period, classes fall into two categories: High Priority and Non High Priority. High Priority classes (Clay, Weaving & Drawing for Fun) are designated in this catalog.

For high priority you MUST:

1. include payment (check or credit card # - MC or Visa).
2. use only **1** envelope per family for Random Drawing.
3. **trim** form in catalog or use form from DAC office.
4. complete form legibly, including emergency information.

High Priority Classes:

11/15: Requests for High Priority Classes must be dropped off in a **sealed envelope** at the Davis Art Center by 5:00pm OR mailed to the Davis Art Center and postmarked by 11/15. **Submit only High Priority Classes in this envelope.**

11/18: Random Drawing for High Priority Classes begins.

12/6: Confirmation for High Priority Classes sent.

Please Note: To better serve a larger number of students wishing to take **Clay, Weaving and Drawing for Fun**, registration will be limited during the random enrollment period to:

- Children's Clay - 3 classes
- Children's Weaving - 2 classes
- Drawing for Fun - 2 classes

12/9: Open registration for all remaining places in High Priority classes begins.

Special Circumstances: To assist families wishing to enroll more than one child in the same class, forms in the same envelope will be processed together, but are subject to availability. Second and third choice options are strongly recommended. Non-siblings needing to be in the same class due to carpools, etc. should also be submitted together, on separate forms **for that class only**. All other registration should be limited to members of the same household in the same envelope.

Non High Priority Classes:

10/28: All other requests may be registered in the following ways and **will be processed upon receipt:**

- 1) **Walk-In:** register in person at the Art Center office, 1919 F Street, Davis, CA.
- 2) **Mail-In** the registration form on the back of this catalog with payment to:
Davis Art Center
PO Box 4340
Davis, CA 95617
- 3) **Phone-In** your registration and charge the fee to your Visa or Mastercard, (530) 756-4100.
- 4) **Fax-In** your registration with credit card information to (530) 756-3041.

WAITING LIST

Once the instructor's maximum enrollment is reached names will be placed on a waiting list and students will be notified if an opening occurs.

SCHOLARSHIPS

A limited number of scholarships are available through the Davis Art Center Scholarship Fund, the Lawsuit 1,000 Red Roses Fund and the Martha Rick Memorial Scholarship Fund. Awards will be based on merit and financial need. Residents of Davis and nearby areas are eligible to apply. Application forms are available at the DAC office, (530) 756-4100. Applications are due by 5 PM November 15 (session A); December 13 (session B) and January 24 (session C).

CANCELLATIONS

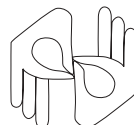
We urge early registration for all workshops and classes. Our instructors need adequate time for preparation and purchase of materials. Minimum enrollment must be met at least one week prior to the first day of class or there is a possibility of cancellation. When enrollment is low, DAC reserves the right to cancel the class.

REFUND POLICIES

If you or your child are unable to attend a class, we will issue a full refund if you notify us a minimum of two weeks before the first class. If enrollment is insufficient and the instructor cancels a class, your fee will be refunded or transferred to another class of your choice.

PARTICIPATION POLICIES

DAC is responsible only for registered students. We do not assume responsibility if your child is dropped off early or picked up late. **Please come into the building to see that your child gets to class.** Although we make every effort to contact families of cancelled classes, DAC is not responsible for unattended children on the premises.



The Davis Art Center is pleased to provide interpreter services for hearing impaired students. This service is made possible by a special fund established by the band Lawsuit.

DAC HOLIDAY SCHEDULE

(Office will be Closed)

December 24 - January 1, 2003	Solstice Holiday
January 20	Martin Luther King Day
February 17	Presidents' Day
May 26	Memorial Day

Check individual class schedule to see if your class will be held. (Example - *no class 1/15)

TEACHING AT THE DAVIS ART CENTER

Interested in teaching a class at the Davis Art Center? Send a description of the class including appropriate age group, time and day of week, proposed fee and your resume to:

Davis Art Center
c/o Education Committee
P.O. Box 4340
Davis, CA 95617

DAVIS ART CENTER DARKROOM

Take advantage of our darkroom facility, featuring new equipment including:

- Saunders enlargers
- film developing room
- printing room

To make an appointment call The Davis Art Center at (530) 756-4100. The rental fee is \$5.00 per hour (chemicals not provided).

